



# COOPERSVILLE SUMMERFEST

AUGUST 9-14, 2010

**SCHEDULE OF EVENTS APPLICATION** This application for space is hereby prepared and submitted to the Coopersville Summerfest for consideration in allocating space for the purpose of activities/events during **Coopersville Summerfest August 9-14, 2010**. The undersigned certifies that all questions have been answered correctly. *Application due by May 31, 2010.*

## PLEASE TYPE OR PRINT ALL INFORMATION

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Day(s) of Week: \_\_\_\_\_

Location Requested: \_\_\_\_\_

Start Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_ All Day: (circle)

Event Description, Please include as much information and Detail as possible: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell(\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

*(See back for completion)*

**SPACE REQUIREMENTS**

Space size needed: \_\_\_\_\_ feet by \_\_\_\_\_ feet

NOTE: ALL SPACE REQUESTED MUST INCLUDE TOTAL FOOTAGE NEEDED BY APPLICANT FOR AWNINGS, TANKS, TRAILER TONGUES OVERHANGS, ETC.

**ADMISSION FEE:** Adults \_\_\_\_\_ Seniors \_\_\_\_\_ Children(Ages) \_\_\_\_\_

**ANNUAL EVENT?: Yes No Next Years' Date (2011):** \_\_\_\_\_

**ESTIMATED ATTENDANCE:** \_\_\_\_\_

**Please send electronic photo's and logo's (If Available) to: [megan@specialeventsllc.com](mailto:megan@specialeventsllc.com)**

**FEES: (Please check your Preference)**

- \$35 (A thirty-five dollar fee, per event, payable to the Chamber of Commerce to place your event in the program guide and the Summerfest website online.
- \$125 (Organizations who will need to list greater than four events may do so for only \$125 for all events.)

**ADDITIONAL CONSIDERATIONS:**

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The Chamber of Commerce reserves the right to edit materials based on media requirements and space considerations. Every effort will be made to garner publicity via Coopersville Summerfest press releases. Free publicity of your event is subject to the discretion of the individual media outlets. Duplicates of this form may be made as needed. **All electric needs, city owned signage, street closures, and city staff will be charged and billed to your event. The Coopersville Chamber of Commerce will not be responsible to pay for such charges for your event.**

**Please return this completed application May 31<sup>st</sup> 2010 (late submissions **will not** be considered) to:**

Attn: Coopersville Summerfest  
289 Danforth Street  
Coopersville, Michigan 49404  
(616) 822.1769  
[megan@specialeventsllc.com](mailto:megan@specialeventsllc.com)